



Help Shape Seattle's Future

The Office of Planning and Community Development is seeking a **Long Range Planning Manager** to help lead and facilitate citywide and regional initiatives for the City of Seattle, in collaboration with other departments, partner agencies and the communities we serve. The position is currently filled by a long-time employee who will be retiring later this year. Because of this and other work plan needs, the City is looking to provide for a period of overlap, helping support knowledge transfer and a smooth transition for the organization, our partners and a wide range of initiatives.

With unprecedented development in recent years, Seattle is changing. Its economic success has brought many benefits, but those benefits are not equally shared, and many residents and businesses are struggling with affordability, increased congestion and changing community character. As we face these challenges, the City is looking to partner in new ways, develop new tools and evolve our work to help ensure a future Seattle that is inspiring, livable and inclusive.

The Long Range Planning Manager serves an important role within the department and City, including:

- Providing strategic direction and oversight for the department's long-range planning initiatives, including work related to the Seattle 2035 Comprehensive Plan, land use analyses, and monitoring of planning and development outcomes;
- Conducting and guiding analyses, often in close collaboration with colleagues in other departments and agencies, to help inform and craft effective regulatory tools to achieve desired outcomes;
- Initiating and managing research and data analyses to inform community discussions and support planning and policy making by staff and elected officials;
- Providing leadership within the department to help advance its mission, values and overall work program;
- Representing the City and supporting elected officials in citywide, regional and state-level planning and land use initiatives and deliberations;
- Supervising and leading a small group of planning professionals, including long-range planners and land use experts; the city demographer; and GIS/geospatial data specialists.

Is this the right opportunity for you?

We are seeking an exceptional leader, manager and planner to join our team: someone with experience and passion, who believes in our mission, cares about Seattle, and thrives in a collaborative work culture.

Potential candidates should have, at a minimum, the equivalent of a bachelor's degree in urban planning, public policy, architecture, engineering, or a related field, plus 8+ years of progressively responsible work experience, including 5+ years of management experience for multi-disciplinary land use planning,

community planning or similar projects; 3+ years working with elected officials, members of the public, private organizations, and public agencies; and a strong track record of working effectively in a teaming environment and multi-cultural workplace with a diverse customer base. Combinations of appropriate education, training, certification and experience will be evaluated on an individual basis for comparability to the minimum education and experience requirements.

If that describes you, let us know! **Send a cover letter and resume telling us about yourself and qualifications to Harrietta Hanson, OPCD's HR Liaison: Harrietta.Hanson@seattle.gov.** Questions can also be directed to David Driskell, OPCD Deputy Director, (206) 256-5229. The position is open until filled, but initial candidate screening is happening during the month of February 2018.

About Seattle's Office of Planning and Community Development

Seattle's Office of Planning and Community Development (OPCD) was created in June 2015 "to facilitate stronger interdepartmental coordination in planning and implementation, and build thriving communities." OPCD Director, Sam Assefa, joined the City in 2016 and serves on the mayor's cabinet. The department's 40+ professional staff work on wide range of citywide initiatives, community planning and action projects, and placemaking efforts, including the city's Equitable Development Initiative. The OPCD website (www.seattle.gov/opcd) provides an overview of the department and many of its current work priorities.

